

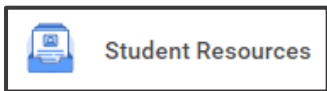
This quick reference guide (QRG) provides instructions on how to view your Interim, sometimes called Mid-Term, or your Final Grades in Workday.

To view your Interim or Final Grades, complete the following steps.

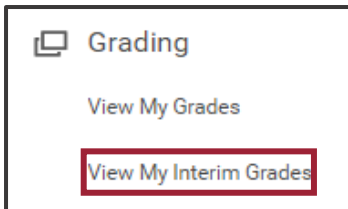
VIEW INTERIM GRADES

To view your Interim Grades, from the Workday Home page:

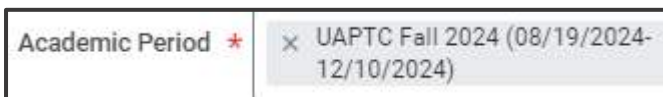
1. Click the **Menu** button in the top left-hand side of the page.
2. Click **Student Resources**.



3. Under **Grading** on the right-hand side of the page select **View My Interim Grades**.



4. Select the **Academic Period** you wish to view from the dropdown list.



5. Click **OK** to view your **Interim Grades**.

Course	Grade
MATH 11003 - College Algebra	B

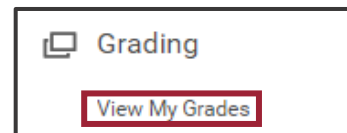


Note: If a course has no grade listed, that means an Interim Grade has yet to be submitted. If a course has multiple grades listed, the **Grade Date Column** can be used to view the most recent grade.

VIEW FINAL GRADES

To view your Interim Grades, from the Workday Home page:

1. Click the **Menu** button in the top left-hand side of the page.
2. Click **Student Resources**.
3. Under **Grading** on the right-hand side of the page select **View My Grades**.



4. Select the **Academic Period** you wish to view from the dropdown list.
5. Click **OK** to view your **Grades**.



Note: If a course has no grade listed, that means a Final Grade has yet to be submitted.